

## EVENT REPORT FORM

Type of event	Fifth Steering Committee meeting
Venue	Third on-line meeting
Date	23 June 2021
Organizer	
Reporting date	24 June 2021
Report author(s)	Milan Gocic

### EVENT DESCRIPTION

with special reference to goals and outcomes

Number of participants at the event	20
Participants (organisations)	All SWARM partners excluding PWMCVV
<b>Event description:</b>	
<p>The fifth SC meeting of the Erasmus+ CBHE project "Strengthening of master curricula in water resources management for the Western Balkans HEIs and stakeholders" (SWARM) held on-line as the third on-line meeting using Google Meet as a tool for the meeting on 23rd June 2021. The meeting was chaired by Milan Goci .</p> <p>The purpose of the meeting was to discuss future project activities and financial reporting in more details. All project partners took part into this meeting, excluding representatives from the PWMCVV.</p> <p>The meeting agenda was adopted without changes.</p>	

University of Nis



Strengthening of master curricula in water resources management  
for the Western Balkans HEIs and stakeholders

## Attachments

Agenda (pdf)	SWARM – Fifth SC meeting agenda
Attendance list (pdf)	
Photos (jpg)	Photos on website
Presentations (pdf)	01 Overview of project activities - Milan Godic 02 Financial plan and its realization - Milan Godic SWARM presentation
Other personal remarks	

## Organisation details

Date of event material release	23 June 2021
Date of participants list's finalisation	23 June 2021
Date of agenda finalisation	23 June 2021
Number of participants (according to the attendance list)	20
Comments	

### Problems encountered during the event preparation phase

Please add your comments, if any:

Strengths and limitations of the event (please include comments received)

Strengths of the event and contributions or activities by participants	Partners should send materials on time.
Suggestions for the improvement	All partners should attend the meeting.
Any further comments	

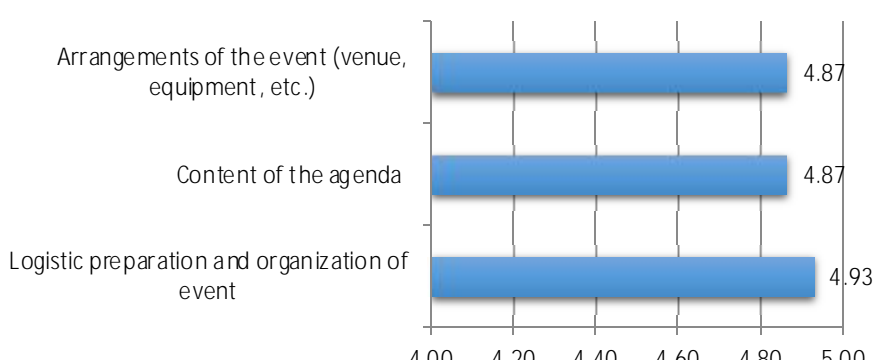
## Evaluation details

### Results of evaluation of the general organisation of the event

Description						
The general organization of the fifth SC meeting is evaluated with very high marks. In general, all partners should suggest the topics for future events.						
Table/Figure						
<b>The general organisation of the fifth SC meeting</b>						
	Grading	Very poor	Poor	Good	Very Good	Excellent
Logistic preparation and organization of event		0	0	0	6.7	93.3
Content of the agenda		0	0	0	13.3	86.7
Arrangements of the event (venue, equipment, etc.)		0	0	0	13.3	86.7

**The general organisation of the fifth SC meeting**



Category	Average Score
Arrangements of the event (venue, equipment, etc.)	4.87
Content of the agenda	4.87
Logistic preparation and organization of event	4.93

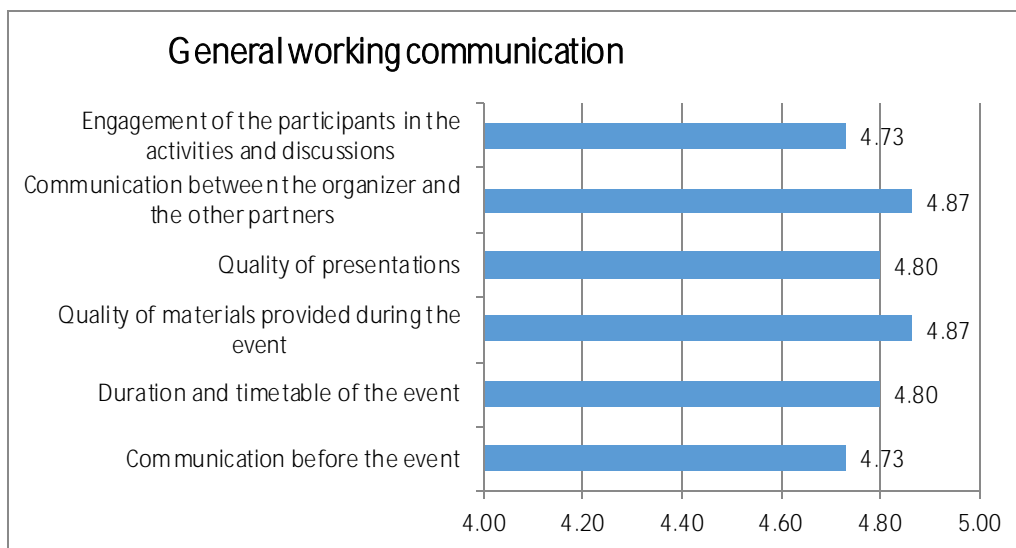
Results of evaluation of general working communication

**Description**

The general working communication is evaluated with high marks. The event was organized to tally in line with the previous defined agenda. More time was spent for discussions.

**Table/Figure**

General working communication					
Grading	Very poor	Poor	Good	Very Good	Excellent
Communication before the event	0	0	0	26.7	73.3
Duration and timetable of the event	0	0	0	20.0	80.0
Quality of materials provided during the event	0	0	0	13.3	86.7
Quality of presentations	0	0	0	20.0	80.0
Communication between the organizer and the other partners	0	0	0	13.3	86.7
Engagement of the participants in the activities and discussions	0	0	0	26.7	73.3



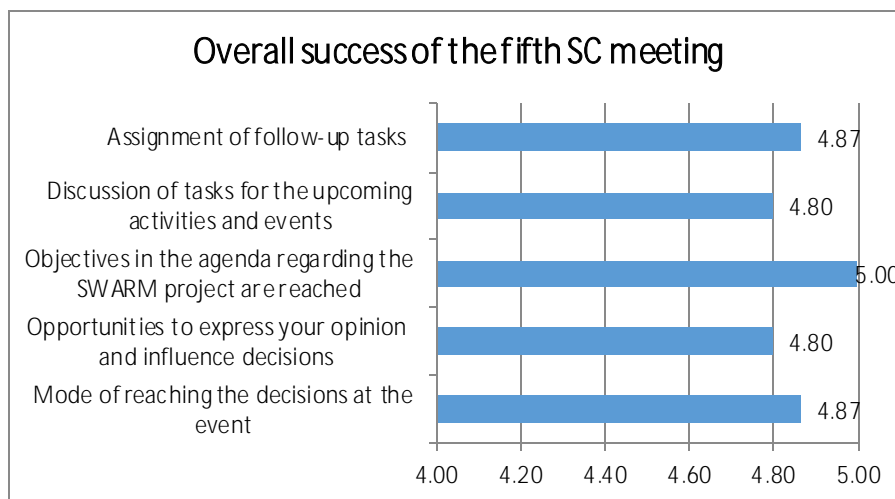
Results of evaluation of overall success of the event

**Description**

The overall success of the fifth SC meeting is evaluated with high marks. There was a discussion of financial reporting.

**Table/Figure**

Overall success of the event					
Grading	Poor	Very poor	Good	Very Good	Excellent
Mode of reaching the decisions at the event	0	0	0	13.3	86.7
Opportunities to express your opinion and influence decisions	0	0	0	20.0	80.0
Objectives in the agenda regarding the SWARM project are reached	0	0	0	0	100.0
Discussion of tasks for the upcoming activities and events	0	0	0	20.0	80.0
Assignment of follow-up tasks	0	0	0	13.3	86.7



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Please indicate your suggestions for further event's improvement:

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